

SHORT-TERM RENTAL HOST ORGANIZER

Cabin & Vacation Rental Owner Planner

Property profile, turnover checklists, supplies, maintenance, guest log, income & expenses, seasonal tasks, listing copy notes and a pricing calendar for cabin and vacation rental owners

US Letter · Free sample

Property name

Address

Year / season

Turnover Checklist: Cleaning

Guest checked out		Cleaner	
Next guest arrives		Date / time started	

Kitchen & living ☐ Dishes washed and put away; dishwasher emptied ☐ Fridge and freezer emptied and wiped; trash out - Counters, stove, microwave, and sink cleaned - Coffee maker and small appliances cleaned - Floors vacuumed and mopped ☐ Furniture wiped; cushions and throws straightened ☐ Fireplace or wood stove cleaned; firewood restocked ☐ Windows, glass doors, and mirrors spot cleaned - Trash and recycling emptied; new liners	Bedrooms & baths ☐ Beds stripped; fresh linens and made beds ☐ Under beds and in closets checked for left items - Bathrooms scrubbed: toilet, tub / shower, sink, mirror - Fresh towels, mats, and washcloths - Toilet paper, soap, and shampoo refilled ☐ Hair and drains cleared ☐ Floors cleaned ☐ Used linens bagged and started in laundry - Lights, fans, and heat set for the next guest
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Outside

- Deck, porch, and steps swept; furniture arranged
- Grill cleaned; propane level checked
- ☐ Fire pit cleared; ash safely removed
- ☐ Hot tub: cover on, water tested, filters checked
- ☐ Trash cans emptied and secured
- Entry, key box, and house number checked

Pricing Calendar

Month	Season / demand	Weekday rate	Weekend rate	Min. stay	Cleaning fee	Notes / events
January						
February						
March						
April						
May						
June						
July						
August						
September						
October						
November						
December						

Base rate

Holiday premium

Last-minute discount

Weekly / monthly discount

Host tip: Review prices against comparable local rentals, your occupancy, and the booking window. Weekends and holidays book first; weekdays may need discounts or longer-stay offers.